

**KINGSTON POLICE SERVICES BOARD  
MEETING NUMBER 23-04**

There will be a meeting of the Kingston Police Services Board on Thursday, February 16, 2023, at 12:00 noon, in virtual electronic format, hosted at Kingston Police Headquarters.

**Agenda**

1. **Presentation.**

Acting Chief Fraser will introduce Inspector Brian Pete who will speak about Criminal Investigations and Special Services.

2. **Disclosure of Conflict of Interest.**

3. **Approval of Agenda.**

4. **Adoption of Minutes.**

Adoption of the minutes of Meeting 23-02 held on January 19, 2023 and the minutes of Special Meeting 23-03 held on February 2, 2023.

5. **Communications**

a. Ministry of the Solicitor General

- (1) ADM Public Safety Division Memorandum 23-0001 issued January 16, 2023, sharing information at the request of the Ministry of the Attorney General regarding Bill S-4, which is an Act to amend the *Criminal Code and the Identification of Criminals Act*. This Act received Royal Assent on December 15, 2022 and came into force on January 14, 2023.
- (2) ADM Public Safety Division Memorandum 23-0002 issued January 23, 2023 advising that annual reporting requirements regarding Major Case Management (MCM) and the Violent Crime Linkage Analysis System (ViCLAS) are to be submitted to the Ministry of the Solicitor General no later than February 28, 2023.
- (3) ADM Public Safety Division Memorandum 23-0003 issued January 27, 2023 advising that the latest version of the Ontario Major Case Management (OMCM) software, PowerCase 7.0 is now accessible to all users.
- (4) ADM Public Safety Division Memorandum 23-0004 issued January 27, 2023 sharing a communication at the request of the Chief Firearms Office (CFO) regarding the federal *Regulations Amending Certain Regulations made under the Firearms Act SOR/2022-91* as it relates to the national freeze on handguns and the transfer of

handguns.

- (5) ADM Public Safety Division Memorandum 23-0005 issued January 30, 2023, invitation to the third annual police Conference on Hate Crime in Canada, *Building a Case Against Hate*, being held on February 15, 2023 both in-person at the Hotel Novotel, North York and online via Zoom webinar.
- (6) ADM Public Safety Division Memorandum 23-0006 issued February 1, 2023 advising that, beginning March 1, 2023, the Centre of Forensic Sciences (CFS) is offering an expedited ballistic analysis service to all police agencies in Ontario.
- (7) ADM Public Safety Division Memorandum 23-0007 issued February 2, 2023 advising that the 2023 Promotional Exams will be delivered on Sunday, March 26, 2023. The deadline to register for the Promotional Exams is February 17, 2023.
- (8) Letter from the Appointments Officer, dated February 6, 2023, appointing Christian Leuprecht as a member of the Kingston Police Services Board for a period of three years effective February 2, 2023.
- (9) ADM Public Safety Division Memorandum 23-0008 issued February 7, 2023 sharing a communication regarding the appointment of Ryan Teschner as the Assistant Deputy Minister, Inspectorate of Policing, effective March 27, 2023.
- (10) Email dated February 8, 2023 advising that the second installment payment to Kingston Police for the 2022-23 fiscal year under the Community and Safety Policing (CSP) Grant program in the amount of \$222,629.89 is being processed.

b. Ontario Association of Police Services Boards

- (1) Zone 2 Membership Update and list of meeting dates for 2023.

c. Canadian Association of Civilian Oversight of Law Enforcement

- (1) Email from the Executive Director of the Canadian Association of Civilian Oversight of Law Enforcement (CACOLE) announcing the 2023 Annual Professional Development Conference being held May 29 – 31, 2023 in Halifax, Nova Scotia.

d. Human Rights Commission of Ontario

- (1) Ontario Human Rights Commission (OHRC) newsletter of January 17, 2023 announcing the revitalization of its strategic plan for 2023-2025 – Human Rights First: A plan for belonging in Ontario.

6. **Delegations.** Nil.

7. **Reports.**

- a. [Disclosure of Secondary Activities](#);
- b. [2022 Annual Use of Force Report](#);
- c. [2022 Q4 Budget Report](#);
- d. [Public Sector Salary Disclosure Act and Funding Requirement](#); and
- e. [Mounted Unit 2020-22 Financial Report](#)

8. **Motions.**

a. **Award of Contract – Comtech Solacom Technologies Inc.**

**That** the Kingston Police Services Board ratify a motion passed by a poll of a quorum of Board Members on January 30th, 2023, pending the regular board meeting, that, the Kingston Police Services Board (Board) approves the award of contract with Comtech Solacom Technologies Inc. for provision of professional services for replacement of phone systems and NG9-1-1 call-handling solution and implementation; and

**That** the Board authorizes the Board Chair to execute the contract with Comtech Solacom Technologies Inc. in a form satisfactory to the Board.

b. **Canadian Association of Police Governance 2023 Webinar Series**

**That** the Kingston Police Services Board ratify a motion passed by a poll of a quorum of Board Members on February 1st, 2023, pending the regular board meeting, that, the Kingston Police Services Board approves the purchase of the Canadian Association of Police Governance (CAPG) 2023 twelve (12) month webinar series bundle at a cost of \$1,250.00 plus HST.

9. **Unfinished Business**

- a. Kingston Police Strategic Plan 2023-2026

10. **New Business.**

- a. School Resource Officers

11. **Move to In-Camera.**