

**Minutes of a Meeting of the Kingston Police Service Board
Held on Thursday, May 16, 2024, at 12:00 pm
Hosted at Kingston Police Headquarters, William Hackett Boardroom**

PRESENT: Jarrod Stearns, Chair
Councillor Jimmy Hassan
Prof. Christian Leuprecht
Gail MacAllister

ABSENT: Mayor Bryan Paterson, Vice-Chair

Non-Board Members:

Chief Scott Fraser
Acting Deputy Chief Lillian Murdock
Marianne Wright, General Counsel
Scarlet Eyles, Director of Finance
Fred Kaustinen, Governedge Inc., Consultant (virtually)
Lorie Sargeant, Secretary and
Members of the Public and Media

The Chair called the meeting to order at 12:02 pm.

The Chair and Chief Fraser introduced and welcomed Marianne Wright to the team as General Counsel.

1. Presentation

Chair Stearns introduced Paula Laughlin, Executive Director of Victim Services of Kingston and Frontenac who provided a presentation regarding the services they provide to the community.

2. Disclosure of Conflict of Interest

The members confirmed that there were no conflicts of interest to report.

3. Approval of Agenda

Moved by Prof. Leuprecht
Seconded by Ms. MacAllister

That the agenda, as amended, be approved.

Carried

4. Adoption of Minutes

Moved by Councillor Hassan
Seconded by Prof. Leuprecht

That the minutes of 24-005 held on April 18, 2024 be adopted.

Carried

5. **Communications**

Moved by Prof. Leuprecht
Seconded by Councillor Hassan

That the following communications from the Ministry of the Solicitor General, Canadian Association of Police Governance, the Ontario Association of Police Service Boards, and the Office of the Inspector General of Policing of Ontario be received.

Ministry of the Solicitor General

- (1) ADM Public Safety Division Memorandum 24-0026 issued April 22, 2024, with respect to Ontario Police College Seconded Officer Program.
- (2) ADM Public Safety Division Memorandum 24-0027 issued May 1, 2024, with respect to Hate Crime overview and upcoming training for the Ontario Association of Chiefs of Police and all Police Services in Ontario.
- (3) ADM Public Safety Division Memorandum 24-0028 issued May 2, 2024 advising that May 12 to 18, 2024 will be designated Police Week in Ontario. The provincial theme is “Join Policing: Keep Ontario Safe.”
- (4) ADM Public Safety Division Memorandum 24-0030 issued May 8, 2024 with respect to 2024-25 – 2026-27 Mobile Crisis Response Team (MCRT) Enhancement Grant – Call for Applications. Applications are due by 4:00 pm on June 19, 2024.
- (5) Letter dated May 8, 2024, from Mario Di Tommaso, Deputy Solicitor General, Community Safety addressed to Special Constable Employers reminding of the new process under Ontario Regulation 396/23.
- (6) ADM Public Safety Division Memorandum 24-0031 issued May 8, 2024 – Call for Applications for the 2024-25 Constable Joe MacDonald Public Safety Officers’ Survivors Scholarship Fund (CJMPSOSSF). Submissions of applications are due June 10, 2024.
- (7) ADM Public Safety Division Memorandum 24-0032 dated May 9, 2024, seeking a Criminal Intelligence Service Ontario (CISO)

Assistant Confidential Informer Management System Coordinator secondment opportunity. Candidates must submit their resume and letter of interest by 1600 hours, May 21, 2024.

- (8) ADM Public Safety Division Memorandum 24-0033 dated May 9, 2024, seeking a Criminal Intelligence Service Ontario (CISO) Provincial Coordinator – Expert Witness Program secondment opportunity. Candidates must submit their resume and letter of interest by 1600 hours, May 21, 2024.
- (9) ADM Public Safety Division Memorandum 24-0034 dated May 10, 2024, sharing a communication at the request of the Strategic Policy Division proposed amendments to O.Reg. 347/18 (Exemptions) under the *Police Records Check Reform Act*. Feedback on the [proposed regulatory changes to O. Reg. 347/18](#) can be provided through the ORR until May 31, 2024.
- (10) ADM Public Safety Division Memorandum 24-0035 dated May 10, 2024, advising of allocations for the remaining 2024 Basic Constable Training (BCT) program intakes at the Ontario Police College (OPC) for Summer 2024 – June 5 – September 11th and Fall 2024 – September 9 – December 13th. Final seat requests for Summer 2024 must be requested no later than **May 16, 2024**, and for the Fall 2024 intake, no later than **July 19, 2024**.
- (11) Email from Graham Wight, Police Services Advisor, Police Services Liaison Unit, dated May 10, 2024, regarding temporary assistance and emergencies and the requirements under the *Community Safety and Policing Act, 2019* (CSPA).
- (12) ADM Public Safety Division Memorandum 24-0036 dated May 13, 2024, Police Service School Resource Officers Survey. The link to the survey can be found [here](#).
- (13) ADM Public Safety Division Memorandum 24-0036 dated May 13, 2024, advising that the United Nations Working Group on Arbitrary Detention will be visiting Ontario facilities May 15-16, 2024.

b. Canadian Association of Police Governance

- (1) Email message from the CAPG, dated May 2, 2024, calling for nominations for the Excellence in Police Governance Award. Nominations must be received by 5:00 pm ET on June 1, 2024.

- c. Ontario Association of Police Service Boards
 - (1) Email dated May 6, 2024 from the OASPB Zone 2 Chair, Neil Fennell reminding members of the Zone 2 meeting being held on June 14 at 9:30 am at the Belleville Police Service building.
- d. Office of the Inspector General of Policing of Ontario
 - (1) Message from Ryan Teschner, Inspector General of Policing of Ontario, dated May 3, 2024, with respect to participating in the Annual Ontario Police Memorial Foundation Ceremony of Remembrance, to mourn, to remember and to pay tribute to those officers who died in the line of duty.

Carried

6. Delegations.

None.

7. Information Reports.

Moved by Ms. MacAllister
Seconded by Prof. Leuprecht

That the following reports be received for information purposes.

- a. [Report Number 24-17 – Kingston Police Community Volunteers Annual & Financial Report](#)
- b. [Report Number 24-19 – Annual \(2023\) Property/Evidence Audit Report](#)
- c. [Report Number 24-21 - Operating Budget Status Update as of March 31, 2024 \(Q1\)](#)
- d. [Report Number 24-22 – Board Operating Budget Status Update as of March 31, 2024 \(Q1\)](#)

**Carried
(24-28)**

8. Motion.

- a. 25th Annual Cops for Cancer Memorial Golf Tournament

Moved by Ms. MacAllister
Seconded by Prof. Leuprecht

That the Kingston Police Service Board sponsor the 25th Annual Cops for Cancer Memorial Golf Tournament for one hundred and fifty (\$150.00) dollars (new hole sponsor); and

That the Board authorize the Secretary to effect payment to the Kingston Police Association for the sponsorship.

**Carried
(24-29)**

9. **New Business.**

- a. Downtown Kingston Foot Patrol One-Year Pilot Project – Chief Fraser spoke to a Memorandum of Understanding with The Downtown Kingston BIA with respect to a Downtown Kingston Foot Patrol One-Year Pilot Project.

10. **Move to In-Camera.**

Moved by Ms. MacAllister
Seconded by Prof. Leuprecht

That the Board recess and move into In-Camera Session after a five (5) minute break.

Carried

Regular session ended at 12:35 pm.

Chair

Secretary