

**Minutes of a Meeting of the Kingston Police Service Board
Held on Thursday, July 18, 2024, at 12:00 pm
Hosted at Kingston Police Headquarters, William Hackett Boardroom**

PRESENT: Jarrod Stearns, Chair
Councillor Jimmy Hassan
Prof. Christian Leuprecht
Gail MacAllister, community member
Mayor Bryan Paterson, Vice-Chair

Non-Board Members:

Chief Scott Fraser
Fred Kaustinen, Governedge Inc., Consultant (virtually)
Lorie Sargeant, Board Administrator
Graham Wight, Inspectorate of Policing
Marianne Wright, General Counsel and
Members of the Public and Media

The Chair called the meeting to order at 12:05 pm.

1. Presentation

Chair Stearns introduced Brent Fowler, Director, Corporate Asset Management of Fleet, Speros Kanellos, Director, Facilities Management and Construction both of The Corporation of the City of Kingston and Darla Campbell of Dillon Consulting who provided a briefing with respect to Report Number 24-23 - Kingston Police Asset Management Plan.

2. Disclosure of Conflict of Interest

The members confirmed that there were no conflicts of interest to report.

3. Approval of Agenda

Moved by Mayor Paterson
Seconded by Prof. Leuprecht

That the agenda, as amended, be approved.

Carried

4. Adoption of Minutes

Moved by Prof. Leuprecht
Seconded by Councillor Hassan

That the minutes of 24-07 held on June 20, 2024 be adopted.

Carried

5. Communications

Moved by Prof. Leuprecht
Seconded by Mayor Paterson

That the following communications from the Ministry of the Solicitor General Ontario Human Rights Commission, the Ontario Association of Police Service Boards and the Office of the Chief of Police be received.

a. Ministry of the Solicitor General

- (1) ADM Public Safety Division Memorandum 24-0041 dated June 20, 2024 sharing a communication from the Ministry of the Attorney General's Indigenous Justice Division regarding the extension of the Prosecution Pilot project for First Nations laws.
- (2) ADM Public Safety Division Memorandum 24-0042 dated June 24, 2024 advising of a secondment opportunity through the Criminal Intelligence Service Ontario (CISO) – Regional Intelligence Coordinator. Applications will be received until 1600 hours, July 30, 2024.
- (3) ADM Public Safety Division Memorandum 24-0043 dated June 25, 2024 sharing a communication with respect to Next Generation 9-1-1 (NG9-1-1) Transition Funding Supports – 2024-25 Call for Applications. Applications can be submitted between June 25, 2024 and August 23, 2024.
- (4) ADM Public Safety Division Memorandum 24-0044 dated June 25, 2024 sharing a communication from the Ministry of Transportation providing an update on the education and awareness of the *Towing and Storage Safety and Enforcement Act (TSSEA)* and to advise of an amendment to Ontario Regulation 162/23 – Charges for Towing and Vehicle Storage Services.
- (5) ADM Public Safety Division Memorandum 24-0045 dated June 26, 2024 sharing a communication from the Ministry of Transportation with respect to recent amendments under the *Highway Traffic Act* regarding the expiry and renewal of licence plates that will come into force on July 1, 2024.
- (6) ADM Public Safety Division Memorandum 24-0046 dated June 26, 2024 sharing a communication at the request of the Ontario Provincial Police (OPP) with respect to security requirements for policing partners seeking access to the Provincial Bail Compliance Dashboard (BCD).
- (7) ADM Public Safety Division Memorandum 24-0047 dated June 28, 2024 advising that new educational training, entitled *Navigating the*

Complexities of Hate – A Primer for Law Enforcement is now accessible through the Ontario Police College Virtual Academy (OPCVA).

- (8) ADM Public Safety Division Memorandum 24-0048 dated July 9, 2024 sharing a communication at the request of the Ministry of Transportation regarding amended set fines under the *Highway Traffic Act*.

b. Ontario Human Rights Commission

- (1) Newsletter from the Ontario Human Rights Commission dated June 25, 2024 announcing that nominations are open for the Daniel G. Hill Human Rights Awards. The deadline for nominations is July 22, 2024.
- (2) Newsletter from the Ontario Human Rights Commission dated June 27, 2024 announcing the release of its 2023-24 annual report - *Fostering a Human Rights Culture in Ontario*.

c. Ontario Association of Police Service Board

- (1) Email from Dena Comley, the new Chair for Zone 2 of the Ontario Association of Police Service Boards.

d. Office of the Chief of Police

- (1) Letter dated July 8, 2024 from Chief Fraser inviting all board members and the public to the 2nd Annual Community Fun Fair BBQ on Saturday, July 27, 2024 from 11:00 am to 2:00 pm.

Carried

6. Delegations.

None.

7. Information Reports.

Moved by Prof. Leuprecht
Seconded by Mayor Paterson

That the following reports be received for information purposes.

- a. [Report Number 24-23 – Kingston Police Asset Management Plan](#)
- b. [Report Number 24-25 – Q2 Statistical Report](#)
- c. [Report Number 24-28 – Q2 Operating Budget Status Update](#) – added by the addendum July 16, 2024

**Carried
(24-42)**

8. **Recommendation Report**

- a. [Report Number 24-26 – Renewal of Appointment of a Special Constable](#) – see motion below

9. **Motion**

Moved by Prof. Leuprecht
Seconded by Ms. MacAllister

- a. [Renewal of Appointment of Special Constable – Franco Domenico DiPietrantonio](#)

That the Kingston Police Service Board (Board) renew the special constable appointment of Franco Domenico DiPietrantonio for the purposes of:

1. Transporting, searching, guarding, control, escort and conveyance of persons in custody and to perform duties related to the responsibilities of police service boards under Part XV, providing security at premises and for persons or places that are occupied or utilized as courts in accordance with ss. 95(3)(3) and Part XV of the Community Safety and Policing Act (CSPA).
2. Execution of Warrants of Committal, service of summonses, subpoenas, and other legal documents with respect to areas where the police service board has policing responsibility; and

That the board issue a Certificate of Appointment to special constable Franco Domenico DiPietrantonio pursuant to section 92(6) of the CSPA.

**Carried
(24-43)**

10. **Ratification of Motion.**

Moved by Councillor Hassan
Seconded by Prof. Leuprecht

- a. [Memorandum of Understanding between the Ottawa Police, the Ottawa Police Services Board, the Kingston Police and the Kingston Police Service Board – Canada Day Events](#)

That the Kingston Police Service Board (Board) ratify a motion passed by a poll of a quorum of Board Members on June 29, 2024, pending the next scheduled public board meeting, that the board approve and endorse a

Memorandum of Understanding between the Ottawa Police, the Ottawa Police Services Board, the Kingston Police and Kingston Police Service Board regarding the Ottawa Police Service request for assistance in policing Canada Day events; and

That the Board authorizes the Board Chair, or their delegate, to execute the MOU on behalf of the Board.

**Carried
(24-44)**

11. **New Business.**

a. Court Security

Chief Fraser commented on the article in the Whig Standard with respect to Court Security at 279 Wellington Street. The board discussed writing a letter to the Ministry of the Attorney General with respect to the consolidation of the current four (4) court houses in Kingston.

12. **Move to In-Camera.**

Moved by Prof. Leuprecht
Seconded by Mayor Paterson

That the Board recess and move into In-Camera Session after a five (5) minute break to discuss the following matters:

- a. Personal matters about an identifiable individual, including members of the police service or any other employees or the board; and
- b. The security of property of the board.

Carried

Regular session ended at 1:18 pm.

Chair

Secretary