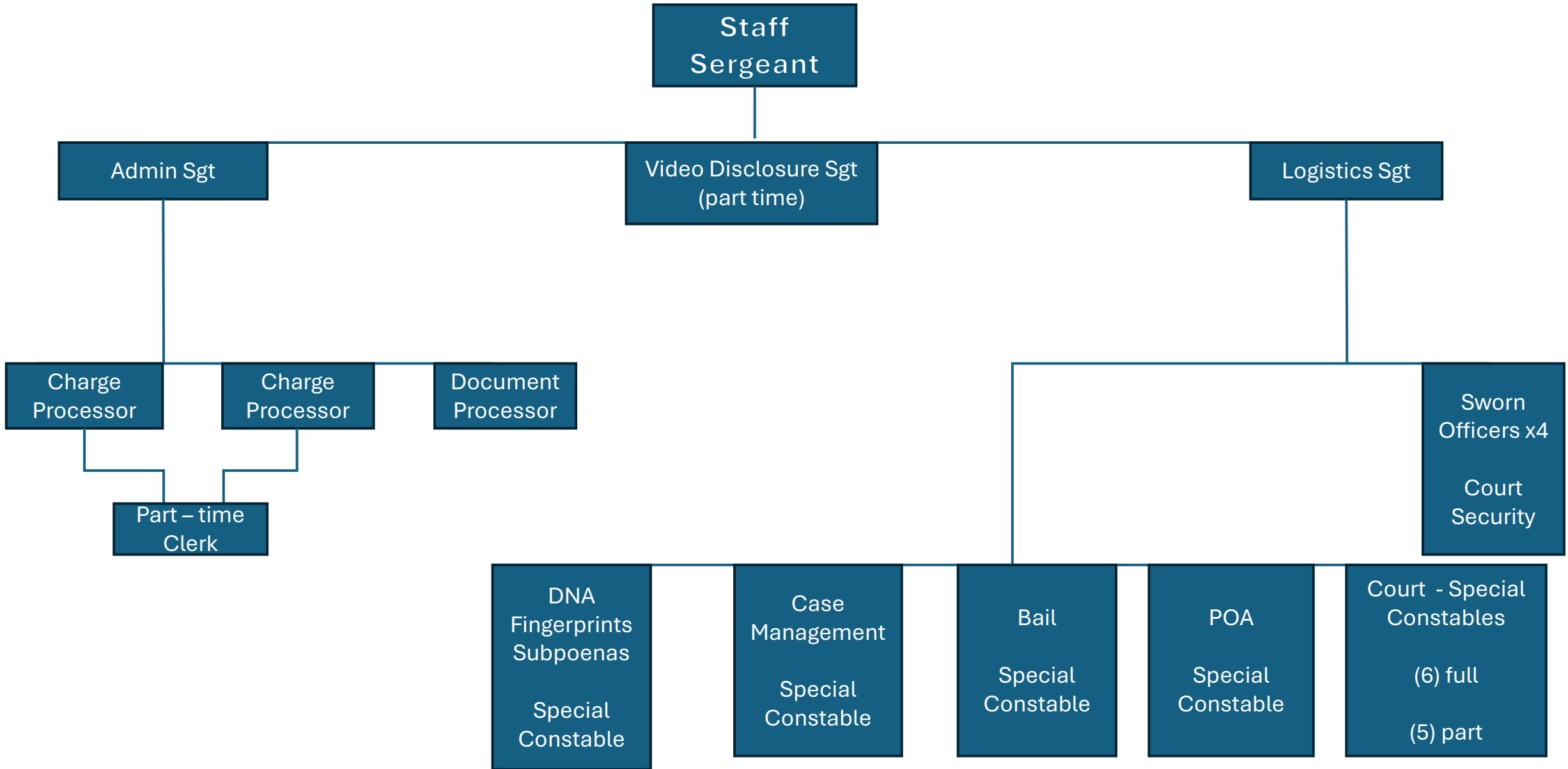


Kingston Police



Court Services Unit



Administrative Branch

- Sergeant vets the incoming charge paperwork for quality and accuracy.
- Charge Processor(s) turn the charge paperwork into a format that is required by the Courts.
- By default the Charge Processors also make the charge paperwork accessible to the Crown Attorney's Office for disclosure.
- Document Processor prepares subpoenas, summonses, court notifications, and tracks files through the court system.

Volume

The Administrative Branch is averaging the following case load:

- 40 Provincial Offence Notices (tickets) per week
- 50 Criminal Code briefs per week
- 8 Provincial Offence briefs per week

Volume + Velocity

- 1991 – R vs STINCHCOMBE (SCC)
 - Duty to provide disclosure = Fundamental of a fair trial
 - Unjustified delay (disclosure) = Charter Breach - Section 11(b)
- 2016 – R vs JORDAN (SCC)
 - 18 months to set trial date for charges filed in Provincial Court
 - 30 months to set trial date for charges filed in Superior Court
 - MOU between MAG and OACP re: disclosure responsibilities
- 2024 – Ministry of Attorney General (MAG)
 - **Protocol for Timely Disclosure in Criminal Cases**

Not Practical



Logistics Branch



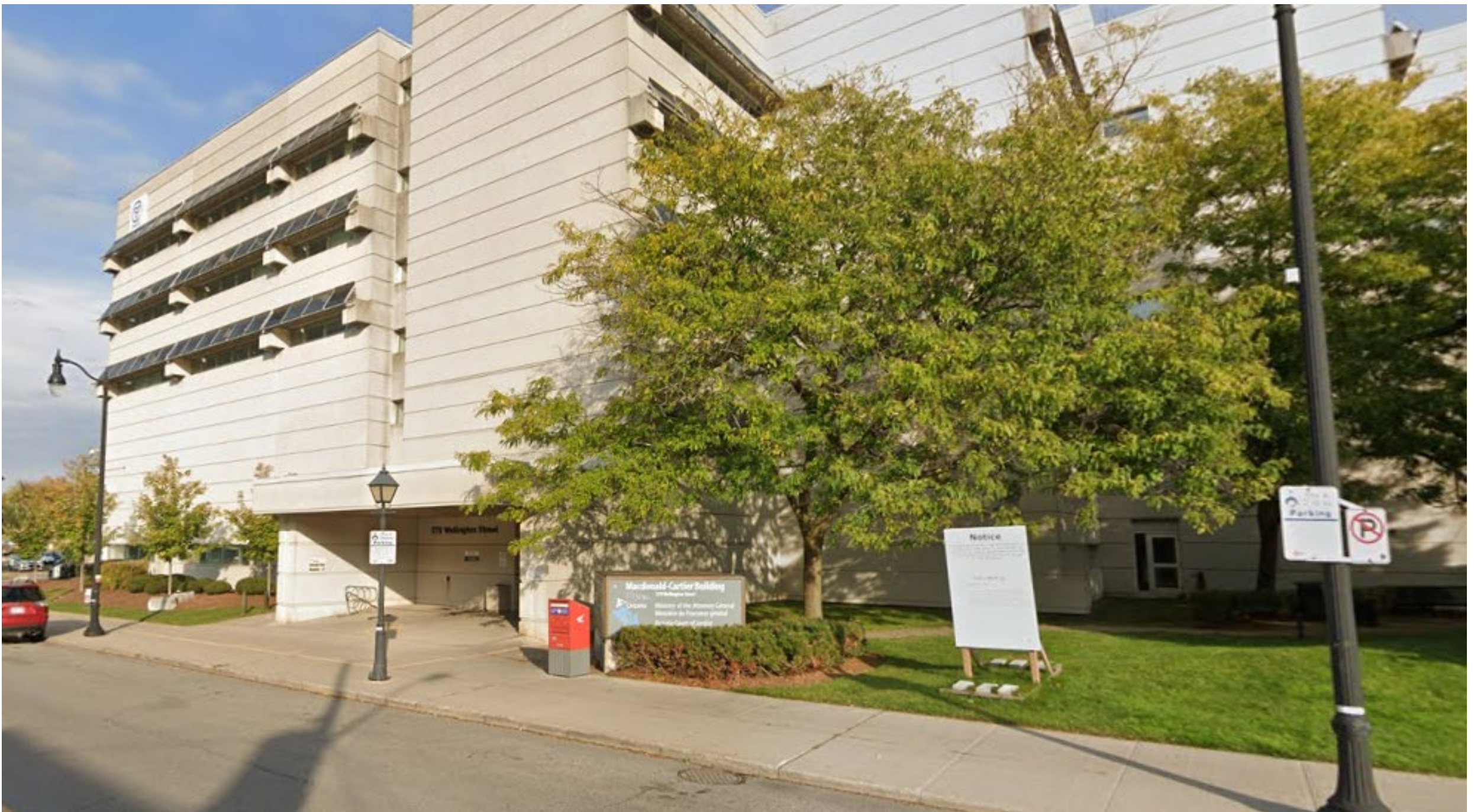
Court House security

- Superior Court of Justice (SCJ)
- Ontario Court of Justice (OCJ)
- Family Court – Superior Court
- Provincial Offences Court (POA)









77 Wellington Street

Macdonald-Carter Building
Division of the Attorney General
Ministry of Finance, provincial government of Ontario

NOTICE

Handicap Parking
No Parking



KINGSTON
POLICE



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