

**Minutes of a Meeting of the Kingston Police Service Board
Held on Thursday, November 21, 2024, at 12:00 pm
Hosted at Kingston Police Headquarters, William Hackett Boardroom**

PRESENT: Jarrod Stearns, Chair
Jimmy Hassan, member of Council
Gail MacAllister, community member
Bryan Paterson, Vice-Chair

ABSENT: Christian Leuprecht, provincial appointee

Non-Board Members:
Chief Scott Fraser
Deputy Chief Matt Funnell
Lorie Sargeant, Board Administrator
Members of Kingston Police, Public and Media

The Chair called the meeting to order at 12:04 pm.

1. Presentation

The presentation by Inspector Greg Sands with respect the 2024 Queen's Homecoming and Faux (Fake) Homecoming was deferred to the December 19, 2024 meeting.

2. Disclosure of Conflict of Interest

The members confirmed that there were no conflicts of interest to report.

3. Approval of Agenda

Moved by Gail MacAllister
Seconded by Bryan Paterson

That the agenda, as amended, be approved.

Carried

4. Adoption of Minutes

Moved by Gail MacAllister
Seconded by Chair Stearns

That the minutes of 24-10 held on October, 2024 be adopted.

Carried

5. Communications

Moved by Gail MacAllister
Seconded by Bryan Paterson

That the following communications from the Ministry of the Solicitor General, Ontario Human Rights Commission, Kingston Police Senior Officers' Association, Canadian Association of Police Governance and the Office of the City Clerk be received.

a. Ministry of the Solicitor General

- (1) Correspondence dated October 2, 2024 introducing Graham McGregor as the new Associate Minister of Auto Theft and Bail Reform.
- (2) All Chief's Memo 24-0062 dated October 15, 2024 regarding amendments to [O. Reg. 347/18 \(Exemptions\)](#) made under the *Police Record Checks Reform Act*, 2015 that will come into force on January 1, 2025.
- (3) All Chief's Memo 24-0063 dated October 31, 2024, announcing Crime Prevention Week, November 3 to 9, 2024. This year's provincial theme is "Awareness in Action: Keeping Ontario Safe Together".
- (4) All Chief's Memo 24-0064 dated November 6, 2024 seeking applicants for the provincial pool of Multi-Jurisdictional Major Case Managers (MJMCM). Applications for appointment are due December 9, 2024.
- (5) All Chief's Memo 24-0065 dated November 7, 2024 advising that the Ontario's Anti-Racism Directorate is now accepting applications for the Ontario Anti-Hate Security and Prevention Grant until December 2, 2024 at 5:00 pm EST.
- (6) All Chief's Memo 24-0066 dated November 8, 2024 reminding police services about provisions within the *Criminal Code of Canada* relating to stolen valour – unlawful use of military uniforms or certificates.
- (7) All Chief's Memo 24-0067 dated November 12, 2024 sharing a communication from the Emergency Services Telecommunications Division regarding Next Generation 9-1-1 (NG9-1-1) notification of transition.
- (8) Communication from the Emergency Services Telecommunications Division of the Ministry of the Solicitor General with respect to the

progress and requirements regarding Next Generation 9-1-1 (NG9-1-1) notification of transition.

- (9) All Chief's Memo 24-0068 dated November 13, 2024 advising of amendments to Ontario Regulation 87/24 under the CSPA related to training required to be appointed as a special constable. The amendments can be accessed online at [O. Reg. 450/24 TRAINING | ontario.ca](https://www.ontario.ca).

b. Ontario Human Rights Commission (OHRC)

- (1) Email dated October 21, 2024 announcing the recipients of the OHRC's 2024 Daniel G. Hill Human Rights Awards.
- (2) Email dated November 6, 2024, announcing the OHRC and the Law Commission of Ontario (LCO) releasing a new tool to help organizations assess AI technologies to ensure they uphold human rights.

c. Kingston Police Senior Officers' Association

- (1) Email from the Secretary-Treasurer of the Kingston Police Senior Officers' Association dated October 16, 2024 advising of the new executive.

d. Canadian Association of Police Governance (CAPG)

- (1) Notice of CAPG Winter Governance Summit Strategic Leadership: From Costing to Culture – Building Your Governance Knowledge in a Changing Society being held January 6th & 7th at the Chateau Laurier in Ottawa.
- (2) Email from CAPG dated November 7, 2024 requesting sponsorship with respect to the CAPG Winter Governance Summit.
- (3) Email from CAPG dated November 12, 2024 announcing the 36th Annual Canadian Association of Police Governance Conference being held August 14 – 16th, 2025 in Victoria, British Columbia.

e. Office of the City Clerk

- (1) Certified copy of New Motion 1 with respect to the Kingston Police Service Board, approved by Kingston City Council October 1, 2024 approving an amendment to the composition of the Board from a five-member board to a seven-member board.

Carried

6. **Delegations**

None.

7. **Information Reports**

Moved by Gail MacAllister
Seconded by Bryan Paterson

That the following reports be received for information purposes.

- a. [Report Number 24-37 – 2024 Q3 Collision Report.](#)
- b. [Report Number 24-40 – 2024 Q3 Board Operating Budget Update](#)
- c. [Report Number 24-41 – 2024 Queen’s Homecoming and Faux Homecoming](#)
- d. [Report Number 24-42 – 2024 Q3 Kingston Police Operating Budget Update](#)

**Carried
(24-67)**

8. **Recommendation Report**

- a. [Report Number 24-39 – Proposed 2025 Board Meeting Schedule](#)

Moved by Gail MacAllister
Seconded by Chair Stearns

That the Board approve the proposed 2025 Board Meeting Schedule for the Kingston Police Service Board as presented in Report Number 24-39.

**Carried
(24-68)**

9. **Motion**

Moved by Gail MacAllister
Seconded by Jimmy Hassan

- a. **That** the request by board member, Christian Leuprecht and board administrator, Lorie Sargeant to attend the CAPG Winter Governance Summit, January 6-7, 2025 in Ottawa be approved.

**Carried
(24-69)**

10. **New Business.**

- a. City-Police Campaign – Board Member Paterson introduced an initiative with respect to a City-Police Campaign to encourage people to report criminal activity. He plans to bring forward a motion to city council to provide staff with direction to work with police to develop the campaign.

11. **Move to In-Camera.**

Moved by Bryan Paterson
Seconded by Gail MacAllister

That the Board move into In-Camera Session to discuss the following matters:

- a. The security of property of the board - Queen’s Faux Homecoming;
- b. Personal matters about an identifiable individual, including members of the police service or any other employees of the board – Coroner’s Inquest
- c. Personal matters about an identifiable individual, including members of the police service or any other employees of the board – Conflict of Interest under O. Reg. 401/23
- d. Personal matters about an identifiable individual, including members of the police service or any other employees of the board – Technical Surveillance Countermeasure Services
- e. Personal matters about an identifiable individual, including members of the police service or any other employees of the board – Part-Time Civilian Employee
- f. Personal matters about an identifiable individual, including members of the police service or any other employees of the board – Minutes of Settlement

Carried

Regular session ended at 12:21 pm.

Chair

Board Administrator