



## Kingston Police

### Public Agenda Information Report

To: Kingston Police Service Board  
From: Scott Fraser, Chief of Police  
Subject: Semi-Annual Report on Administration of Public Complaints  
Date: September 9, 2024

---

#### Recommendation:

**That** the Semi-Annual Report on Administration of Public Complaints (January to June), Report Number 24-34 is for information only.

#### Information:

This semi-annual report on the administration of public complaints is provided under Part V of the *Police Services Act (PSA)* for the period of January 1 to March 31, 2024; and under Part X of the *Community Safety & Policing Act (CSPA)* for the period of April 1 to June 30, 2024. It is designed to provide a brief overview and analysis of officer conduct and discipline issues. In addition, service or policy complaints, if any, are addressed in this semi-annual report.

During the period of January 1 to June 30, 2024, there were 22 public complaints received by the Professional Standards Bureau. This number represents a 39% reduction for the same reporting period in 2023 (36 complaints).

1. **Classification of Allegations.** The classification (the primary substantive issue alleged in the complaint) of the 9 screened-in public complaints received between January 1 and June 30, 2024, are detailed below:

- (a) Discreditable Conduct (*PSA*): 2
- (b) Interactions with the Public (*CSPA*): 2
- (c) Unnecessary Exercise of Authority / Use of Force: 0
- (d) Breach of Confidence: 0
- (e) Neglect of Duty: 5
- (f) Insubordination: 0

(g) Service / Policy (PSA): 0

2. **Status of Investigations:** The status of the 22 complaints are as follows.

<b>Resolved</b>	Unsubstantiated	1
	Substantiated	0
	Screened out by OIPRD/LECA*: not in the public interest / frivolous / over 6 months	12**
	Informal Resolution	1
	Early Resolution	0
	Withdrawn	1
<b>Unresolved</b>	Under investigation or not yet concluded	7
<b>Total</b>		22

*\*It should be noted that, if a complaint is screened out by the OIPRD/LECA, the complaint will still be reviewed, and may be investigated by the Kingston Police if deemed necessary. Please see Appendix A for the OIPRD screening criteria and Appendix B for the LECA screening criteria, as available on [www.leca.ca](http://www.leca.ca).*

*\*\*To date for 2024 59% of all complaints have been screened out compared to 61% screened out for the same time period in 2023.*

3. **Status of Investigations from 2023.** All 2023 public complaint investigations have been completed by the Kingston Police Professional Standards Bureau.

4. **Local Inquiries (OIPRD) & Local Response (LECA).** Pursuant to O.Reg. 263/09 under the PSA and section 197 of the CSPA, local complaints must be reported to the OIPRD/LECA. A Local Inquiry Report/Local Response Summary is filed when a complainant requests a local resolution outside of the formal complaint process. There were no Local Inquiry Reports or Local Response Summaries filed during the period January 1 to June 30, 2023. This represents a decrease from 1 filed for the same reporting period in 2023.

**Contact:**

Scott Fraser, Chief of Police

613-546-4990 ext. 2213

## Appendix A

### Screening Complaints

When the OIPRD receives a complaint, our staff ensures the complaint form is complete and signed. If additional information is required before the complaint can be screened, a case coordinator will contact the complainant by phone or email before the complaint can proceed.

Our case coordinators examine each complaint to determine its type – conduct, policy or service.

All complaints are presumed to be screened in, unless there is a reason to screen out the complaint because it does not meet the requirements under Section 60 of the Police Services Act (PSA).

### Complaints Screened Out

A complaint may be screened out for one of these reasons:

- **Bad faith:** Complaints where there is clear evidence that it was made for an improper purpose or motive. For example, a complaint made with the intention of deceiving the OIPRD or police services.
- **Better dealt with under another act/law:** Complaints that are better dealt with by another in another forum or venue. For example, a complaint that takes issue with the speed a person was travelling when they received a traffic ticket is better dealt with in court.
- **Frivolous:** A complaint is frivolous when it does not reveal any allegation of misconduct or breach of the Code of Conduct, or is trivial, lacks substance or an air of reality.
- **No jurisdiction under section 58:** The complaint is not about policy, service or conduct; the police officer the complaint is about does not fall under the jurisdiction of the OIPRD; or the complainant is excluded from filing a complaint.
- **Not in the public interest:** Under section 60(4) of the PSA, the Director can screen out a complaint if “having regard to all the circumstances, dealing with the complaint is not in the public interest.” When the Director determines what may or may not be in the public interest, a broad range of factors are considered including the nature of the misconduct alleged.

The Director may consider the detail provided by the complainant, whether the action was a proper exercise of police discretion, the circumstances in which the conduct occurred, whether the conduct was connected to an occupational requirement and whether the conduct could bring the police force into disrepute. This list is not exhaustive. For example: an officer standing in a dangerous

location, like a busy highway, accused of yelling at the complainant to hurry up would be more likely to be screened out than an allegation of an officer yelling in a complainant's driveway.

- If there is ongoing police or SIU investigation or outstanding criminal charges, and our investigation will interfere with the results of the outstanding investigation or criminal charges. For more information, refer to Guidelines and Directives 001 – Guideline for Reviewing Complaints.

Other factors considered when determining whether or not it is in the public interest to investigate a complaint, include:

- The effect of a decision to investigate or not investigate a complaint on the public's confidence in the accountability and integrity of the complaints system.
- Whether the issues are of systemic importance or there is a broader public interest at stake.
- If there is an ongoing police investigation and our investigation will interfere with the results of the police investigation.
- Over six months: Under section 60(2) and (3) of the PSA, the Director may decide not to deal with a complaint if it is made more than six months from the date of the incident cited in the complaint or when the incident was discovered by the complainant. The "six months" is not a time limit. In determining whether to deal with a complaint older than six months, the Director may exercise his discretion and must consider the following criteria outlined in the act:
  - Whether the complainant is a minor or is has a disability within the meaning of the Accessibility for Ontarians with Disabilities Act, 2005.
  - Whether the complainant is or was subject to criminal proceedings related to the events underlying the complaint.
  - Whether, having regard to all the circumstances, it is in the public interest for the complaint to be dealt with.

If a complaint is received after six months, the OIPRD may ask the complainant to provide reasons for the delay in filing. The Director will also consider when the complainant first learned of the alleged misconduct. All circumstances, including the reason for delay and the severity of the complaint, are considered.

- Prior to proclamation: The OIPRD can only deal with complaints about incidents that happened on or after October 19, 2009.

- Third party criteria not met: The complainant is too remote from the incident. A complainant has to fit into one of the categories outlined under section 60(6) of the PSA.
- Vexatious: A vexatious complaint may be one that was made out of anger or the desire to seek retribution. Vexatious complaints may lack a reasonable purpose or be made with the intention to harass or annoy, and are often repetitive (filing the same complaint numerous times after the previous complaint was screened out, or filing repeated complaints about the same officer).

## **Appendix B**

### **LECA Screening Complaints**

When LECA receives a complaint, our staff ensures the complaint form is complete and signed. If additional information is required before the complaint can be screened, a case coordinator will contact the complainant by phone or email before the complaint can proceed.

Our case coordinators examine each complaint to determine its type – conduct complaint.

All complaints are presumed to be screened in, unless there is a reason to screen out the complaint under s. 158 of the Community Safety and Policing Act, 2019.

### **Complaints Screened Out**

A complaint may be screened out for one of these reasons:

- **Bad faith:** Complaints where there is clear evidence that it was made for an improper purpose or motive. For example, a complaint made with the intention of deceiving LECA or police services.
- **Better dealt with under another act/law:** Complaints that are better dealt with by another in another forum or venue. For example, a complaint that takes issue with the speed a person was travelling when they received a traffic ticket is better dealt with in court.
- **Frivolous:** A complaint is frivolous when it does not reveal any allegation of misconduct or breach of the Code of Conduct, or is trivial, lacks substance or an air of reality.
- **No jurisdiction:** The complaint is not about police conduct; the police officer the complaint is about does not fall under the jurisdiction of LECA; or the complainant is excluded from filing a complaint.
- **Not in the public interest:** Under section 158 of the CSPA, the Complaints Director can screen out a complaint if “having regard to all the circumstances, dealing with the complaint is not in the public interest.”
- **Over six months:** Under s. 158(1) of the CSPA, the Director may decide not to deal with a complaint if it is made more than six months from the date of the incident cited in the complaint or when the incident was discovered by the complainant. The “six months” is not a statutory deadline. In determining whether to deal with a complaint older than six months, the Director may exercise his discretion and must consider the following criteria outlined in the act:

- Whether the complainant is a minor or is has a disability within the meaning of the Accessibility for Ontarians with Disabilities Act, 2005.
- Whether the complainant is or was subject to criminal proceedings related to the events underlying the complaint.
- Whether, having regard to all the circumstances, it is in the public interest for the complaint to be dealt with.

If a complaint is received after six months, LECA may ask the complainant to provide reasons for the delay in filing. The Director will also consider when the complainant first learned of the alleged misconduct. All circumstances, including the reason for delay and the severity of the complaint, are considered.

- Not Affected by Conduct: The complainant was not affected by the conduct of the person who is the subject of the complaint. For the purpose of this part, only the following people are considered affected:
  - A person at whom the conduct was directed.
  - A person who saw or heard the conduct or its effects as a result of being physically present at the time and place that the conduct or its effects occurred.
  - A person who:
    - was in a personal relationship with a person described in paragraph 1 at the time that the conduct occurred, and
    - suffered loss, damage, distress, danger or inconvenience as a result of the conduct.
- Vexatious: A vexatious complaint may be one that was made out of anger or the desire to seek retribution. Vexatious complaints may lack a reasonable purpose or be made with the intention to harass or annoy, and are often repetitive (filing the same complaint numerous times after the previous complaint was screened out, or filing repeated complaints about the same officer).