

**Minutes of a Meeting of the Kingston Police Service Board
Held on Thursday, September 19, 2024, at 12:00 pm
Hosted at Kingston Police Headquarters, William Hackett Boardroom**

PRESENT: Jarrod Stearns, Chair
Jimmy Hassan, member of Counsel
Christian Leuprecht, provincial appointee
Gail MacAllister, community member
Mayor Bryan Paterson, Vice-Chair

Non-Board Members:

Chief Scott Fraser
Deputy Chief Matt Funnell
Fred Kaustinen, Governedge Inc., Consultant (virtually)
Lorie Sargeant, Board Administrator
Marianne Wright, General Counsel and
Members of the Public and Media

The Chair called the meeting to order at 12:04 pm.

Chair Stearns opened the meeting by congratulating Matt Funnell on his appointment as Deputy Chief and welcomed him to the meeting in his new role. Chair Stearns also invited board members and members of the public to Deputy Chief Funnell's swearing in at 4:00 pm today at the Ontario Court of Justice, 5 Court Street, Kingston.

1. **Presentation**

None.

2. **Disclosure of Conflict of Interest**

The members confirmed that there were no conflicts of interest to report.

3. **Approval of Agenda**

Moved by Gail MacAllister
Seconded by Bryan Paterson

That the agenda be approved.

Carried

4. **Adoption of Minutes**

Moved by Christian Leuprecht
Seconded by Jimmy Hassan

That the minutes of 24-08 held on July 18, 2024 be adopted.

Carried

5. Communications

Moved by Gail MacAllister
Seconded by Jimmy Hassan

That the following communications from the Ministry of the Solicitor General the Office of the Mayor, the Canadian Association of Police Governance, the Office of M.P.P. Ted Hsu, Kingston and the Islands, the Kingston Police Pipe Band and the Office of the Chief of Police be received.

a. Ministry of the Solicitor General

- (1) ADM Public Safety Division Memorandum 24-0049 dated July 12, 2024 with respect to the transfer of criminal offences of a sexual nature from the Military Justice System to the Civilian Justice System.
- (2) ADM Public Safety Division Memorandum 24-0050 dated July 17, 2024 sharing a communication from the Ministry of Transportation regarding amendments to *O.Reg. 619: Speed Limits* under the *Highway Traffic Act* (HTA) that came into effect July 12, 2024.
- (3) ADM Public Safety Division Memorandum 24-0051 dated July 31, 2024 sharing a communication from the Office of the Chief Coroner and Ontario Forensic Pathology Service regarding new procedures on the management of found skeletal remains.
- (4) ADM Public Safety Division Memorandum 24-0052 dated August 2, 2024 attaching a copy of the Solicitor's General 2023 Police Use of Force Race-Based Data Technical Report.
- (5) ADM Public Safety Division Memorandum 24-0053 dated August 14, 2024 sharing a communication from the Ministry of Transportation with respect to changes to Ontario's collision reporting threshold and collision coding standards for micromobility vehicles.
- (6) ADM Public Safety Division Memorandum 24-0054 dated August 23, 2024 announcing that the Ontario Police College (OPC) is facilitating the 2024 Crimes Against Women Conference on October 22-23, 2024 at the Four Points Sheraton, located at 1150 Wellington Rd., London, Ontario.
- (7) ADM Public Safety Division Memorandum 24-0055 dated August 30, 2024 with respect to the mandatory thematic training under the CSPA. **Training for board members is due by September 30, 2024.**
- (8) ADM Public Safety Division Memorandum 24-0056 dated September 4, 2024 sharing a communication at the request of the

Ontario Provincial Police (OPP) and the Indigenous Police Chiefs of Ontario (IPCO) on the upcoming distribution of Robinson Huron Treaty settlement funds to beneficiaries.

- (9) ADM Public Safety Division Memorandum 24-0057 dated September 5, 2024 attaching the Risk-driven Tracking Database (RTD) 2023 Annual Report.
- (10) ADM Public Safety Division Memorandum 24-0058 dated September 5, 2024 with respect to the alcohol retail expansion to licensed convenience stores effective September 5, 2024 and to licensed grocery stores and big-box grocery stores effective October 31, 2024.

b. Office of the Mayor

- (1) Email from the Mayor's Office dated August 22, 2024, attaching a letter from Mayor Paterson providing information pertaining to the 2025 Budget presentation, including a Memorandum from Desiree Kennedy, Chief Financial Officer & City Treasurer with respect to the 2025 Operating and Capital Budget Process and Timelines.

c. Canadian Association of Police Governance

- (1) Press release dated August 29, 2024 introducing the new President of CAPG, Amtul Siddiqui from the Calgary Police Commission and the 2024/2025 Board of Directors.

d. Office of M.P.P. Ted Hsu, Kingston and the Islands

- (1) Email from Constituency Office Manager, M.P.P. Ted Hsu, Kingston and the Islands sharing a letter addressed to the Honourable Doug Downey with respect to highlighting the need for funding to address the security issues at the Frontenac County Court.
- (2) Email from Constituency Office Manager, M.P.P. Ted Hsu, Kingston and the Islands sharing a response from the office of the Attorney General regarding court security.

e. Kingston Police Pipe Band

- (1) Letter from John Mckay, Pipe Major, Kingston Police Pipe Band, dated September 2024 requesting financial assistance to travel to Scotland to participate in The World Pipe Band Championships.

f. Office of the Chief of Police

- (1) Letter from Chief Fraser dated September 10, 2024 requesting the board to grant the Chief or his delegate, authority to sign grant applications and reports.

The Policy & By-Law committee will draft a comprehensive Delegated Authority By-Law to come bac to the November board meeting.

Carried

6. Delegations

None.

7. Information Reports

Moved by Christian Leuprecht
Seconded by Jimmy Hassan

That the following reports be received for information purposes.

- a. [Report Number 24-29 – Q1 and Q2 Collision Reports as provided by Accident Support Services International Ltd.](#)
- b. [Report Number 24-32 – O.Reg.400/23, Collection of Identifying Information in Certain Circumstances – Prohibition and Duties – Semi Annual Report](#)
- c. [Report Number 24-33 – Strategic Plan Update](#)
- d. [Report Number 24-34 – Semi-Annual Report on Administration of Public Complaints](#)
- e. [Report Number 24-37 – Queen’s Move-In Weekend\(s\)](#)

**Carried
(24-50)**

8. Recommendation Report

- a. [Report Number 24-27 – Award Ceremony Report and Board Commendations](#) - see motion below

9. Motion

Moved by Christian Leuprecht
Seconded by Jimmy Hassan

- b. [Commendation of Merit](#)

That the Kingston Police Service Board issue a Board Commendation of Merit in accordance with section 2(c) of the Kingston Police Service Board Commendation policy to Shanna Stas, Acting Staff Sergeant Clement Nesanayagam, Constable Valerie Hurding, Sergeant James Veltman, and Detective Constables Stacey Alarie, Stephen Rines, Alain Lapierre, Adam Slate, Brian Hanwell, Andrew Wilby, and Jonathan Cerutti.

**Carried
(24-51)**

Moved by Gail MacAllister
Seconded by Christian Leuprecht

c. By-Law Number 24-02 – Court Security

That the board adopt and pass By-Law Number 24-02, a copy of which is attached hereto, being a By-Law with respect to Court Security.

**Carried
(24-52)**

10. **Ratification of Motion.**

Moved by Christian Leuprecht
Seconded by Bryan Paterson

a. Next Generation 9-1-1 (NG 9-1-1) 2024-2025 Grant Application

That the Kingston Police Service Board ratify a motion passed by a poll of a quorum of Board Members on August 21, 2024, pending the next public board meeting, that the Kingston Police Service Board (Board) approve the grant application with respect to the Next Generation 9-1-1 (NG 9-1-1) 2024-2025 Grant Application, as prepared by Acting Deputy Chief Lillian Murdock; and

That the board authorize the Chair and/or his delegate to execute the Next Generation 9-1-1 (NG 9-1-1) 2024-2025 Grant Application on behalf of the Board.

**Carried
(24-53)**

11. **New Business.**

a. Board Size under the Community Safety and Policing Act (CSPA)

Bryan Paterson informed the board that he would be bringing a motion to Council to discuss increasing the Kingston Police Board size to a seven member board.

b. CAPG Annual Conference – Chair Jarrod Stearns, Christian Leuprecht and Jimmy Hassan each shared highlights from the CAPG Conference they also attended in Halifax.

c. Human Trafficking Conference - Chief Fraser advised that the Kingston Police hosted a well attended conference September 11-12, 2024 – “Beyond Boundaries” A Groundbreaking Human Trafficking Conference.

12. **Move to In-Camera.**

Moved by Gail MacAllister
Seconded by Christian Leuprecht

That the Board recess and move into In-Camera Session to discuss the following matters:

- a. Personal matters about an identifiable individual, including members of the police service or any other employees or the board – civilian member; and
- b. The security of property of the board - Courts

Carried

Regular session ended at 12:55 pm.

Chair

Board Administrator