

KINGSTON POLICE SERVICE BOARD  
MEETING NUMBER 25-03

Public Meeting Agenda – Thursday, February 20, 2025, at 12:00 noon  
Kingston Police Headquarters, William Hackett Boardroom

**1. Call the Meeting to Order**

**2. Roll Call**

**3. Presentation**

Staff Sergeant Geoff Dempster will speak to the board with respect to the Court Services Unit/Special Constables/Disclosure.

**4. Approval of Agenda**

**5. Adoption of Minutes**

Adoption of minutes of Meeting Number 25-02 held on January 16, 2025.

**6. Communications**

a. Ministry of the Attorney General

- (1) All Chief's Memo 25-0002 dated January 10, 2025, advising that the Ministry of the Solicitor General is accepting applications for the Reduce Impaired Driving Everywhere (RIDE) Grant for 2024-25. All applications must be submitted by 4:00 pm on February 7, 2025.
- (2) All Chief's Memo 25-0003 dated January 17, 2025, sharing a communication to advise that a description of a proposed regulation under the *Accommodation Sector Registration of Guests Act, 2021* is available on the Ontario Regulatory Registry for public and stakeholder input and feedback. The posting will be available until February 12, 2025.
- (3) All Chief's Memo 25-0004 dated January 20, 2025, regarding recommended best practices and requirements to support enforcement of the *Provincial Animal Welfare Services Act, 2019* (PAWS Act).

- (4) All Chief's Memo 25-0005 dated January 20, 2025, providing a copy of the Ontario Regulation 87/24 Guidance Document to assist services, boards and special constables with implementing O.Reg. 87/24.
- (5) All Chief's Memo 25-0006 dated January 28, 2025, advising of updates to forms used for the purposes of the *Interprovincial Policing Act, 2009* (IPA).
- (6) All Chief's Memo 25-0007 dated January 29, 2025, regarding drug impaired driving detection training – 2024-25 eligible expenses and submission processes.
- (7) All Chief's Memo 25-0008 dated January 30, 2025, sharing a communication on the annual reporting requirements for police services under the *Missing Persons Act, 2018* (MPA).

b. Inspectorate of Policing

- (1) Memorandum dated January 15, 2025, received from Ryan Teschner, Inspector General of Policing with respect to changes to the *Community Safety and Policing Act, 2019* and revised Advisory Bulletin 1.1.

c. Ministry of the Solicitor General

- (1) Executive Council of Ontario Order in Council approved and ordered on January 16, 2025, appointing Adam Koven as a member of the Kingston Police Service Board for a period not to exceed three (3) years.

d. Ontario Association of Police Service Boards (OAPSB)

- (1) Notice of the 2025 OAPSB Annual General Meeting being held at the Spring Conference on Tuesday, June 3, 2025, at the Best Western Plus Lamplighter Inn & Conference Centre, London, Ontario.
- (2) Email received from Patrick Weaver, OAPSB Chair, requesting consideration for sponsorship for the OAPSB 2025 Spring Conference and AGM. (See motion 11.a. below).
- (3) Email received January 30, 2025, being a call for board resolutions for the Annual General Meeting being held at the Spring Conference.

- e. Canadian Association of Civilian Oversight of Law Enforcement (CACOLE)
  - (1) Email received from the Executive Director of CACOLE, dated January 27, 2025, announcing the CACOLE 2025 Annual Conference being held in Fredericton, New Brunswick from June 2-4, 2025.
- f. Canadian Association of Police Governance (CAPG)
  - (1) Email from Stephen Reid, Executor Director, CAPG, dated January 23, 2025, providing the CAPG Strategic Plan Update.
  - (2) Email from Stephen Reid, Executor Director, CAPG, dated January 22, 2025, sharing the report written by Dr. Akwasi Owusu-Bempah for Peel Regional Police Service and the Board with 91 recommendations towards improving equity, accountability and trust in policing.

## **7. Delegations**

## **8. Information Reports**

- a. [Report Number 25-04 – Requests made pursuant to section 19 the \*Community Safety and Policing Act, 2019\*](#)
- b. [Report Number 25-05 – Accident Support Services International Ltd. 2024 Q4 Report – Collision Report](#)
- c. [Report Number 25-06 – \*Public Sector and Salary Disclosure Act\* and Funding Requirement](#)
- d. [Report Number 25-07 – 2024 Year-End Report on Administration of Public Complaints](#)
- e. [Report Number 25-08 – Collection of Identifying Information in Certain Circumstances](#)
- f. [Report Number 25-09 – 2024 Annual Use of Force Report](#)

## **9. Recommendation Reports**

- a. [Report Number 25-01 – By-Law to Regulate the Proceedings of the Kingston Police Board](#) (see motion 11.b. below)

## 10. Ratification of Motions

### a. Mobile Crisis Response Team (MCRT) Enhancement Grant 2025-26 – 2026-27

**That** the Kingston Police Service Board ratify a motion passed by a poll of a quorum of Board Members on January 21, 2025, pending the next public board meeting,

**That** the Kingston Police Service Board (Board) approve the grant application with respect to the Mobile Crisis Response Team (MCRT) Enhancement Grant 2025-26 – 2026-27; and

**That** the board authorizes the Chair and/or their delegate to execute MCRT Enhancement Grant Application on behalf of the Board.

### b. 2024-2025 Reduce Impaired Driving Everywhere (RIDE) Grant

**That** the Kingston Police Service Board ratify a motion passed by a poll of a quorum of Board Members on February 5, 2025, pending the next **public** board meeting,

**That** the Kingston Police Service Board (Board) approve the grant application with respect to the 2024-2025 Reduce Impaired Driving Everywhere (RIDE) program; and

**That** the board authorizes the Chair and/or their delegate to execute the RIDE Grant Application on behalf of the Board.

## 11. Motions

### a. Sponsorship of the OASPB 2025 Spring Conference & AGM

**That** the Kingston Police Service Board sponsor the OAPSB 2025 Spring Conference & AGM with a contribution of five hundred (\$500.00) dollars.

**(See communication 6.d.(2) above)**

### b. By-Law to Regulate the Proceedings of the Kingston Police Service Board

**That** By-Law Number 21-49, a by-law to regulate the proceedings of the Kingston Police Service Board be repealed; and

**That** By-Law Number 25-01, a by-law to regulate the proceedings of the

Kingston Police Service Board, as attached to Report Number 25-01 be adopted and enacted immediately upon its passing.

**(See Report 9.a. above)**

c. Ontario Association of Police Service Boards (OAPSB) 2025 Conference & AGM

**That** the Board approves the request of board member Adam Koven to attend the OAPSB Conference being held June 3-5, 2025, in London, Ontario; and

**That** the Board approves the request of Lorie Sargeant, Board Administrator, to attend the OAPSB Conference being held June 3-5, 2025, in London, Ontario.

d. Canadian Association Police Governance (CAPG) 2025 Conference

**That** the Board approves the request of board member Christian Leuprecht and Gail MacAllister to attend the CAPG Conference being held August 14-16, 2025, in Victoria, BC.; and

**That** the Board approves the request of board member Gail MacAllister to attend the CAPG Conference being held August 14-16, 2025, in Victoria, BC.

e. Appointments to Committees

Whereas the Kingston Police Service Board has established committees to support its governance responsibilities; and

Whereas it is necessary to appoint members to these committees and working groups for the current term; and

Whereas the Board Chair is a member *ex officio* of every Board committee;

Therefore be it resolved that the Kingston Police Service Board appoint the following members to its committees effective immediately:

That the Kingston Police Service Board approves the appointment of Gail MacAllister and Gregory Ridge to the Policy & By-Law Committee; and

That the Kingston Police Service Board approves the appointment of Gregory Ridge and \_\_\_\_\_ to the Bargaining Committee; and

That the Kingston Police Service Board approves the appointment of \_\_\_\_\_ and \_\_\_\_\_ to the Grievance Committee; and

That the Kingston Police Service Board approves the appointment of \_\_\_\_\_ and \_\_\_\_\_ to the Budget Committee.

**12. New Business**

- a. Working Groups – Diversity Plan & Strategic Plan
- b. Citizen Police Academy

**13. Move to In-Camera**

The Board moves into In-Camera Session to discuss the following matters:

- a) Personal matters about an identifiable individual, including members of the police service or any other employees of the board – Contracted Position(s)
- b) Litigation or potential litigation affecting the board, including matters before administrative tribunals – Statements of Claim
- c) Security of property of the Board – Cyber Incident