

**Minutes of a Meeting of the Kingston Police Service Board  
Held on Thursday, April 18, 2024, at 12:00 pm  
Hosted at Kingston Police Headquarters, William Hackett Boardroom**

PRESENT: Jarrod Stearns, Chair  
Prof. Christian Leuprecht (virtually)  
Gail MacAllister

ABSENT: Mayor Bryan Paterson, Vice-Chair  
Councillor Jimmy Hassan

Non-Board Members:  
Chief Scott Fraser  
Acting Deputy Chief Lillian Murdock  
Fred Kaustinen, Governedge Inc., Consultant (virtually)  
Lorie Sargeant, Secretary and  
Members of the Public and Media

The Chair called the meeting to order at 12:12 pm.

**1. Presentation**

Chair Stearns introduced Deputy Constable John Theriault who spoke about the Kingston Police E-Crimes Unit.

**2. Disclosure of Conflict of Interest**

The members confirmed that there were no conflicts of interest to report.

**3. Approval of Agenda**

Moved by Chair Stearns  
Seconded by Ms. MacAllister

**That** the agenda be approved.

**Carried**

**4. Adoption of Minutes**

Moved by Ms. MacAllister  
Seconded by Prof. Leuprecht

**That** the minutes of 24-03 held on March 21, 2024 be adopted.

**Carried**

## 5. Communications

Moved by Ms. MacAllister  
Seconded by Chair Stearns

**That** the following communications from the Ministry of the Solicitor General, the Ontario Association of Police Service Boards, Office of the Inspector General of Policing of Ontario and Victim Services of Kingston and Frontenac be received.

### Ministry of the Solicitor General

- (1) ADM Public Safety Division Memorandum 24-0016 issued March 15, 2024, with respect to changes to the Special Constable appointments process under the *Police Services Act*.
- (2) ADM Public Safety Division Memorandum 24-0017 issued March 15, 2024, regarding Special Constable employers under the *Community Safety and Policing Act, 2019* and O. Reg.396/23.
- (3) ADM Public Safety Division Memorandum 24-0018 issued March 20, 2024, sharing an important update regarding the Ministry of the Solicitor General's Mobile Crisis Response Team (MCRT) Enhancement Grant – 2024-25 – 2026-27.
- (4) ADM Public Safety Division Memorandum 24-0019 issued March 28, 2024, with respect to the continuing responsibility by Chiefs of Police to report alcohol-related incidents to the Alcohol and Gaming Commission of Ontario (AGCO).
- (5) ADM Public Safety Division Memorandum 24-0020 issued March 28, 2024, regarding new developments concerning the *Community Safety and Policing Act, 2019* including legislative amendments made as part of the *Enhancing Access to Justice Act, 2024*, and some new and amended regulations.
- (6) ADM Public Safety Division Memorandum 24-0021 issued March 28, 2024, sharing a communication from the Ministry of Transportation extending the education and awareness period for an additional three (3) months with respect to the Towing and Vehicle Storage Oversight.
- (7) ADM Public Safety Division Memorandum 24-0022 issued April 2, 2024, with respect to a secondment opportunity for the position of District 2 Central – Regional Intelligence Coordinator. Resume and Letter of Interest must be submitted by 1600 hours, May 1, 2024.

- (8) ADM Public Safety Division Memorandum 24-0023 issued April 2, 2024, with respect to a two-year secondment opportunity for the position of Police Support and Outreach Officer – Ontario Major Case Management Unit. Resume and Letter of Interest must be submitted by 4:00 pm, April 19, 2024.
- (9) ADM Public Safety Division Memorandum 24-0024 issued April 5, 2024, announcing the implementation of the Ontario Immediate Family Wellness Program (the “Family Wellness Program”).
- (10) ADM Public Safety Division Memorandum 24-0025 issued April 9, 2024, communicating issuance of revised Ministerial Designations with respect to *Controlled Drugs and Substances Act* (CDSA) and the federal *Cannabis Act* (CA).

b. Ontario Association of Police Services Board (OAPSB)

- (1) Email from Neil Fennell, Chair, Zone 2 dated March 18, 2024 with respect to King Yee continuing to serve as Zone 2 Director for 2024.
- (2) Email from Neil Fennell, Chair, Zone 2 dated April 5, 2024 with respect to the Zone 2 meeting being held on June 14<sup>th</sup> at the Belleville Police Station.
- (3) Email from Holly Doty, OAPSB, with respect to the Board’s bronze sponsorship for the OAPSB 2024 Spring Conference and AGM.

c. Office of the Inspector General of Policing of Ontario

- (1) A message from Ryan Teschner, Inspector General dated April 2, 2024 – An Introduction as the Inspector General of Policing’s Mandate Begins and the Inspectorate of Policing’s Operations Launch.

d. Victim Services of Kingston and Frontenac

- (1) Letter from Paula Laughlin, Executive Director of Victim Services of Kingston and Frontenac dated March 20, 2024 requesting additional space in the Kingston Police Headquarters for additional staff.

**Carried**

**6. Delegations.**

None.

7. **Information Reports.**

Moved by Ms. MacAllister  
Seconded by Prof. Leuprecht

**That** the following reports be received for information purposes.

- a. [Report Number 24-15 – Quarterly Statistical Report](#)
- b. [Report Number 24-16 – St. Patrick’s Day 2024](#)

**Carried  
(24-27)**

8. **Motions.**

None

9. **New Business.**

- a. Special Constables – Chief Fraser spoke to Special Constable appointment under the new CSPA Act, noting that the first re-appointment is August, 2024. The board secretary will work with administration with respect to the new process and the certificates to be issued by the Board.

10. **Move to In-Camera.**

Moved by Ms. MacAllister  
Seconded by Prof. Leuprecht

**That** the Board recess and move into In-Camera Session after a five (5) minute break.

**Carried**

Regular session ended at 12:45 pm.

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Chair

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Secretary