

**Minutes of a Meeting of the Kingston Police Services Board  
Held on Thursday, March 21, 2024, at 12:00 pm  
Hosted at Kingston Police Headquarters, William Hackett Boardroom**

PRESENT: Jarrod Stearns, Chair  
Mayor Bryan Paterson, Vice-Chair  
Councillor Jimmy Hassan  
Prof. Christian Leuprecht (virtually)  
Gail MacAllister

Non-Board Members:  
Chief Scott Fraser  
Acting Deputy Chief Lillian Murdock  
Fred Kaustinen, Governedge Inc., Consultant (virtually)  
Lorie Sargeant, Secretary and  
Members of the Public and Media

The Chair called the meeting to order at 12:07 pm.

**1. Presentation**

Chair Stearns introduced Chris Phelan, Coordinator of the Kingston Police Community Volunteers who spoke about their role in the Community.

**2. Disclosure of Conflict of Interest**

The members confirmed that there were no conflicts of interest to report.

**3. Approval of Agenda**

Moved by Mayor Paterson  
Seconded by Ms. MacAllister

**That** the agenda be approved.

**Carried**

**4. Adoption of Minutes**

Moved by Councillor Hassan  
Seconded by Ms. MacAllister

**That** the minutes of 24-02 held on February 15, 2024 be adopted.

**Carried**

## 5. Communications

Moved by Ms. MacAllister  
Seconded by Mayor Paterson

**That** the following communications from the Ministry of the Solicitor General, Information and Privacy Commissioner of Ontario, and the Ontario Association of Police Services Boards be received.

### a. Ministry of the Solicitor General

- (1) ADM Public Safety Division Memorandum 24-010 issued February 14, 2024, with respect to upcoming training sessions presented by the Ministry of Children, Community and Social Services (MCCSS) re Understanding and Working with Sexually Exploited Youth – Provincial Anti-Human Trafficking.
- (2) ADM Public Safety Division Memorandum 24-011 issued February 22, 2024, announcing Human Trafficking Awareness Day in Canada on February 22, 2024.
- (3) ADM Public Safety Division Memorandum 24-012 issued February 28, 2024, extending the submission deadline for the 2024-25 to 2025-26 Safer and Vital Communities Grant application to 4:00 pm on March 1, 2024.
- (4) ADM Public Safety Division Memorandum 24-013 issued March 8, 2024, with respect to a secondment opportunity as Regional Intelligence Coordinator. Resumes must be submitted by 1600 hours, March 22, 2024.
- (5) ADM Public Safety Division Memorandum 24-014 issued March 8, 2024, sharing a communication from the Chief Firearms Office, with respect to Bill C-21 an *Act to amend certain Acts and to make certain consequential amendments (firearms)*, a federal statute, which received royal assent on December 15, 2023.
- (6) ADM Public Safety Division Memorandum 24-015 issued March 12, 2024, highlighting the role of the Ontario Motor Vehicle Industry Council (OMVIC).

### b. Information and Privacy Commissioner of Ontario (IPC)

- (1) Information and Privacy Commissioner of Ontario (IPC) email dated February 12, 2024 with respect to its Transparency Challenge! Submissions are due May 31, 2024.

- c. Ontario Association of Police Services Board (OAPSB)
- (1) Communication seeking member sponsor for the 2024 OAPSB Conference and AGM being held June 3 – 5, 2024 at the Blue Mountain Resort. (see Motion 8.b. below)
  - (2) Email from Neil Fennell, Chair, OAPSB Zone 2 providing an update and reminders of the Zone 2 meeting dates. The first Zone 2 meeting of 2024 is being held on June 14<sup>th</sup> in Belleville.

**Carried**

**6. Delegations.**

None.

**7. Information Reports.**

Moved by Councillor Hassan  
Seconded by Ms. MacAllister

**That** the following reports be received for information purposes.

- a. [Report Number 24-11 – Kingston Police Services Board 2023 Annual Operating Budget Report](#)
- b. [Report Number 24-12 – 2023 \(Q4\) Kingston Police Operating Budget Status Report](#)
- c. [Report Number 24-13 – Annual Report under Section 8 of the \*Missing Persons Act, 2018\*](#)

**Carried  
(24-18)**

**8. Motions.**

- a. Ratification of Motions – New Hires

Moved by Ms. MacAllister  
Seconded by Mayor Paterson

**That** the Kingston Police Services Board ratify a motion passed by a poll of a quorum of Board Members on February 22, 2024, pending the next board meeting, that the Kingston Police Services Board appoint Ademir Alfaro-Quintanilla, Zane Durst-Jenkins, Alix Stymest and Christian Carriere as officers of the Kingston Police effective March 4, 2024; and

**That** the Kingston Police Services Board ratify a motion passed by a poll

of a quorum of Board Members on February 29, 2024, pending the next board meeting, that the Kingston Police Services Board appoint Shay Popplewell as an officer of the Kingston Police effective March 4, 2024.

**Carried  
(24-19)**

b. Sponsorship of the OASPB 2024 Spring Conference & AGM

Moved by Ms. MacAllister  
Seconded by Mayor Paterson

**That** the Kingston Police Services Board sponsor the OAPSB 2024 Spring Conference & AGM with a contribution of five hundred (\$500.00) dollars.

**Carried  
(24-20)**

9. **New Business.**

Councillor Hassan thanked all of those involved with St. Patrick's Day.

10. **Move to In-Camera.**

Moved by Mayor Paterson  
Seconded by Ms. MacAllister

**That** the Board recess and move into In-Camera Session after a five (5) minute break.

**Carried**

Regular session ended at 12:27 pm.

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Chair

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Secretary