

**Minutes of a Meeting of the Kingston Police Services Board
Held on Thursday, February 16, 2023, at 12:00 pm
Via Webinar Hosted at Kingston Police Headquarters**

IN ATTENDANCE VIA ELECTRONIC PARTICIPATION

PRESENT: Jarrod Stearns, Chair
Mayor Bryan Paterson, Vice-Chair
Councillor Jimmy Hassan (arrived at 12:03 pm)
Dr. Christian Leuprecht (left at 12:01 pm, returned at 12:06 pm)
Gail MacAllister
Lorie Sargeant, Secretary
John Howes, Director of Finance
Fred Kaustinen, Consultant
Inspector Brian Pete
Inspector Greg Sands and
Members of the Public and Media

1. PRESENTATION

Acting Chief Fraser introduced Inspector Brian Pete who spoke about Criminal Investigations and Special Services Divisions.

2. DISCLOSURE OF CONFLICT OF INTEREST

The members confirmed that there were no conflicts of interest to report.

3. APPROVAL OF AGENDA

Moved by Mayor Paterson
Seconded by Councillor Hassan

That the agenda be approved.

Carried

4. ADOPTION OF MINUTES

Moved by Dr. Leuprecht
Seconded by Councillor Hassan

That the minutes of Meeting 23-02 held on January 19, 2023 and the minutes of Special Meeting 23-03 held on February 2, 2023 be adopted.

Carried

5. COMMUNICATIONS

Moved by Mayor Paterson
Seconded by Ms. MacAllister

That the following communications from the Ministry of the Solicitor General, Ontario Association of Police Services Boards, Canadian Association of Civilian Oversight of Law Enforcement, and the Human Rights Commission of Ontario be received.

a. Ministry of the Solicitor General

- (1) ADM Public Safety Division Memorandum 23-0001 issued January 16, 2023, sharing information at the request of the Ministry of the Attorney General regarding Bill S-4, which is an Act to amend the *Criminal Code and the Identification of Criminals Act*. This Act received Royal Assent on December 15, 2022 and came into force on January 14, 2023.
- (2) ADM Public Safety Division Memorandum 23-0002 issued January 23, 2023 advising that annual reporting requirements regarding Major Case Management (MCM) and the Violent Crime Linkage Analysis System (ViCLAS) are to be submitted to the Ministry of the Solicitor General no later than February 28, 2023.
- (3) ADM Public Safety Division Memorandum 23-0003 issued January 27, 2023 advising that the latest version of the Ontario Major Case Management (OMCM) software, PowerCase 7.0 is now accessible to all users.
- (4) ADM Public Safety Division Memorandum 23-0004 issued January 27, 2023 sharing a communication at the request of the Chief Firearms Office (CFO) regarding the federal *Regulations Amending Certain Regulations made under the Firearms Act SOR/2022-91* as it relates to the national freeze on handguns and the transfer of handguns.
- (5) ADM Public Safety Division Memorandum 23-0005 issued January 30, 2023, invitation to the third annual police Conference on Hate Crime in Canada, *Building a Case Against Hate*, being held on February 15, 2023 both in-person at the Hotel Novotel, North York and online via Zoom webinar.
- (6) ADM Public Safety Division Memorandum 23-0006 issued February 1, 2023 advising that, beginning March 1, 2023, the Centre of Forensic Sciences (CFS) is offering an expedited ballistic analysis service to all police agencies in Ontario.

- (7) ADM Public Safety Division Memorandum 23-0007 issued February 2, 2023 advising that the 2023 Promotional Exams will be delivered on Sunday, March 26, 2023. The deadline to register for the Promotional Exams is February 17, 2023.
 - (8) Letter from the Appointments Officer, dated February 6, 2023, appointing Christian Leuprecht as a member of the Kingston Police Services Board for a period of three years effective February 2, 2023.
 - (9) ADM Public Safety Division Memorandum 23-0008 issued February 7, 2023 sharing a communication regarding the appointment of Ryan Teschner as the Assistant Deputy Minister, Inspectorate of Policing, effective March 27, 2023.
 - (10) Email dated February 8, 2023 advising that the second installment payment to Kingston Police for the 2022-23 fiscal year under the Community and Safety Policing (CSP) Grant program in the amount of \$222,629.89 is being processed.
- b. Ontario Association of Police Services Boards
 - (1) Zone 2 Membership Update and list of meeting dates for 2023.
 - c. Canadian Association of Civilian Oversight of Law Enforcement
 - (1) Email from the Executive Director of the Canadian Association of Civilian Oversight of Law Enforcement (CACOLE) announcing the 2023 Annual Professional Development Conference being held May 29 – 31, 2023 in Halifax, Nova Scotia.
 - d. Human Rights Commission of Ontario
 - (1) Ontario Human Rights Commission (OHRC) newsletter of January 17, 2023 announcing the revitalization of its strategic plan for 2023-2025 – Human Rights First: A plan for belonging in Ontario.

Carried

6. DELEGATIONS

Nil.

7. REPORTS

Moved by Ms. MacAllister
Seconded by Mayor Paterson

That the Kingston Police Services Board receive the following reports for information purposes. Acting Chief Fraser spoke to reports a. c. d. and e. Inspector Greg Sands was present and spoke to the 2022 Year-End Statistical Report and

John Howes, Director of Finance was available to answer questions with respect to the 2022 Q4 Budget Report.

- a. [Disclosure of Secondary Activities;](#)
- b. [2022 Annual Use of Force Report;](#)
- c. [2022 Q4 Budget Report;](#)
- d. [Public Sector Salary Disclosure Act and Funding Requirement;](#) and
- e. [Mounted Unit 2020-22 Financial Report](#)

Carried
(23-22)

8. MOTIONS

- a. **Ratification of Motion – Award of Contract – Comtech Solacom Technologies Inc.**

Moved by Dr. Leuprecht
Seconded by Councillor Hassan

That the Kingston Police Services Board ratify a motion passed by a poll of a quorum of Board Members on January 30th, 2023, pending the regular board meeting, that, the Kingston Police Services Board (Board) approves the award of contract with Comtech Solacom Technologies Inc. for provision of professional services for replacement of phone systems and NG9-1-1 call-handling solution and implementation; and

That the Board authorizes the Board Chair to execute the contract with Comtech Solacom Technologies Inc. in a form satisfactory to the Board.

Carried
(23-23)

- b. **Ratification of Motion – Canadian Association of Police Governance 2023 Webinar Series**

Moved by Dr. Leuprecht
Seconded by Mayor Paterson

That the Kingston Police Services Board ratify a motion passed by a poll of a quorum of Board Members on February 1st, 2023, pending the regular board meeting, that, the Kingston Police Services Board approves the purchase of the Canadian Association of Police Governance (CAPG) 2023 twelve (12) month webinar series bundle at a cost of \$1,250.00 plus HST.

Carried

10. **UNFINISHED BUSINESS**

a. **Kingston Police Strategic Plan 2023-2026**

Chair Stearns moved this item into the in-camera session and advised that the final Strategic Plan 2023-2026 will be presented for approval at the next public board meeting being held on March 23, 2023.

11. **NEW BUSINESS.**

a. **School Resource Officers**

Acting Chief Fraser has implemented a strategy with respect to the School Resource Officer until the position can be posted and filled.

12. **MOVE TO IN-CAMERA.**

Moved by Mayor Paterson
Seconded by Ms. MacAllister

That the Board move in-camera after a five (5) minute break.

Carried

Regular session ended at 1:12 pm.

Chair

Secretary